

Madison High School



“Home of the Mohawks!”

Text or Call
844-SAFEROH
(844-723-3764)
SPEAK UP
SAVE LIVES



TABLE OF CONTENTS

Directory.....	6
2020-2021 Calendar.....	9
Bell Schedules.....	10
Section I – General Information.....	13
Section II – Academics.....	30
Section III – Student Activities.....	54
Section IV – Student Conduct.....	56
Student Code of Conduct.....	70
Section V – Transportation.....	80

Table of Content

Topic	Board Policy
Forword	
Missionof the School	2260
Equal Education Opportunity Calendar	
Bell Schedule	8210
Student Responsibilities	5200, 5500
Student Well Being	3213, 4213
Injury and Illness	5330, 5430
Section I General Information	
Scheduling and Assignment	5120
Early Dismissal	5230
Withdrawal/Transfer from School	5130
Immunizations	5320
Emergency Medical Authorization	5341
Use of Medications	5330
Nonprescribed Medications	5330
Control of Casual-Contact Communicable Disease	8450
Control of Noncasual-Contact Communicable Diseases	8453
Control of Blood-Borne Pathogens	8453.02
Students with Disabilities	2460
Homeless Students	5111.01
Children and Youth in Foster Care	5111.03
Student Records	8330
Student Fees and Fines	6152, 6152.01
Student Fund Raising	5830
Student Valuables	
Meal Service	8500, 8531 AG 8500D
Evacuation, Tornado, Safety Drills Emergency Closings and Delays	8210
Preparedness for Toxic and Asbestos Hazards	8431
Visitors	9150
Use of the Library, Use of School Equipment and Facilities	7510, 7530
Lost and Found	
Use of Office Telephones	
Use of Wireless Personal Communication Devices	5136
Advertising Outside Activities	5722, 9700

Section II – Academics

Field Trips	2340
Grades	5421
Promotion, Acceleration, and Retention	5410
Graduation Requirements	5460
Diploma Deferral	5460.01
Early Graduation	5464
Educational Options	2370
College Credit Plus Program	2271
Career Advising Program	2413
Recognition of Student Achievement	5451
Homework	2330
Computers Technology and Networks	7540
Student Assessment	2623

Section III Student Activities

School -Sponsored Clubs and Activities	2430
2430	
Non school- Sponsored Clubs and Activities	

Athletics

2431

Academic Eligibility	2430, 2431
Student Employment	5895
Student Attendance at School Events	5855
Student Precinct Workers	5725

Section IV Student Conduct

Attendance	5200
School Attendance Policy	5200
Code of Conduct	5500
Bullying, Harassment, and Intimidation	5517.01
Zero Tolerance	5600
Student Discipline Code	3217, 5500, 5516, 5517, 5600, 5610, 5610.01
Discipline	5610, 5610.01- .05
Due Process Rights	5611
Search and Seizure	5771
Interrogation of Students	5540
Student Rights of Expression	5722

Section V Transportation

Bus Transportation to School	8600
Bus Conduct	
Videotapes on School Buses	8600
Penalties for Infractions	5610, 5610.04
Transportation of Students by Private Vehicle	8660
Self-Transportation to School	5515
Use of Motorized Utility Vehicles	5515.01

Note

This Student/Parent Handbook is based in significant part on policies adopted by the Board of Education and Administrative Guidelines developed by the Superintendent. Those Board Policies and Administrative Guidelines are incorporated by reference into the provisions of this Handbook. The Policies and Administrative Guidelines are periodically updated in response to changes in the law and other circumstances. Therefore, there may have been changes to the documents reviewed in this Handbook since it was printed in June, 2019. If you have questions or would like more information about a specific issue or document, contact your school principal or access the document on the District's website: www.madisonmohawks.org.

MADISON HIGH SCHOOL
5797 West Alexandria Road
Middletown, Ohio 45042

Welcome to Madison High School. The staff and I are pleased to have you as a student and will do our best to help make your experience here as enjoyable and successful as you wish to make it. To help provide a safe and productive learning environment for students, staff, parents and visitors, the Board of Education publishes this updated Student/Parent Handbook annually to explain students' rights, responsibilities and consequences for misbehavior.

Parents are encouraged to take a few minutes to review and discuss the information in this Handbook with their school-age children. Teachers will also review this Handbook with students at the beginning of the school year.

Thank you for taking the time to become familiar with the important information in this Handbook. If you have any questions, please contact the principal.

DIRECTORY
Madison High School

Main Number/Attendance	420-4760
Athletics	420-4788
Guidance	420-4775
Fax	420-4914

9. Sign and return the Acceptable Use Policy (AUP) form and pay the \$30.00 Technology Protection Plan so that students may be issued their Chromebook.
10. Are responsible for the entire cost of the Chromebook if it is lost, stolen, or damaged due to student neglect. Prices will vary annually.
11. Are responsible for the entire cost of a Chromebook if their student damages another student's Chromebook. Prices will vary annually.

Care

The Chromebook is the property of Madison Local Schools and all users will follow these rules and the Acceptable Use Policy. Students are responsible at all times for the care of the device to which they are assigned.

1. Use only a soft, lint-free microfiber cloth to clean the screen.
2. Avoid getting moisture and liquids on the device/accessories.
3. Do not use window cleaner, household cleaner, aerosol sprays, solvents, alcohol, ammonia, or abrasives to clean the device.
4. Under no circumstances should devices be left in unsupervised areas including school grounds, athletic fields/areas, cafeterias, computer labs, classrooms, dressing rooms, and hallways. Unsupervised devices will be confiscated and disciplinary action will be taken.
5. Students will not have the opportunity to charge their devices at school, devices are to come to school, each day, charged to 100%, and ready for use.
6. Too much pressure may crack the screen, avoid placing anything on top of the device.
7. Do not cram the device in a bag or locker.
8. Never place or consume food or drink near the device. Do not use your device at cafeteria tables when food or drink is present.
9. Extreme heat or cold can harm the device. Never leave the device in a hot or frozen car.
10. Never leave your device on the floor, a chair, or sofa. Stepping or sitting on the device could cause significant damage.
11. Do not disassemble or attempt to repair the device, or take the device to a third-party for repair. All repairs must be made by the Madison Local School District Technology Department.
12. Take good care of your new Chromebook. You will use the same Chromebook for 3 years.
13. Always carry your Chromebook with in the provided case.
14. Set your Chromebook on a flat surface to use it. An example of a flat surface is a desk or table.
15. Never place a heavy object or a lot of objects on top of your Chromebook.
16. Charge your Chromebook every night at home.
 - a. If you close the lid of your Chromebook, you will help save the battery.
 - b. You can use your Chromebook when the level is low. Just remember to charge when you get home.

- c. When you plug in your Chromebook to charge it, look for the charging light indicator. This will assure you that your Chromebook is being charged.
- d. Let the Chromebook completely charge to a full battery.
- e. Charging a Chromebook could take up to 4 hours. Therefore, plug it in to charge and go do something else.

Receiving Your Chromebook

Chromebooks will be distributed within the first week, during smart start, and/or during orientation of each school year. Parents/Guardians and students **MUST** sign and return the Madison Local School District Chromebook Agreement document and pay the \$30.00 Technology Protection Plan for Chromebooks going home with students before the Chromebook can be issued to their child. This Chromebook Policy Handbook outlines the procedures and policies for families to protect the Chromebook investment for the Madison Local School District. Chromebooks will be collected at the end of each school year and students will retain their original Chromebook each year while enrolled at Madison Local School District.

Returning Your Chromebook

All district-owned Chromebooks, along with their power supplies and cases labeled with the student's name, must be returned at the end of the school year to their respective building's Media Center. Students leaving the District must return district owned Chromebooks at the time of withdrawal, to the Media Center. Any Chromebook not returned will be considered stolen property and law enforcement agencies will be notified.

Effective Date and Expiration

Coverage is effective from the date this technology protection plan is purchased. Subject to immediate termination for the failure to timely pay the premium, the coverage shall end on the date that the device is required to be returned to the school, whether or not that device is returned to the school by that date. This is an annual plan.

TRANSMISSION OF RECORDS AND OTHER COMMUNICATIONS

Parents/Guardians have to complete and return to the District Form 8330 F4a in order to authorize the staff to communicate with the parent/guardian via facsimile and/or electronic mail ("email"). Parents who elect to communicate with a staff member via email are required to keep the District informed of any changes to their email address.

STUDENT ASSESSMENT

Testing

Students will take seven end-of-course exams in English I and II, Algebra I, geometry, biology, American history and America government. Students can earn from 1-5 points for each exam, based on their performance. Students must accumulate a minimum of 18 points from scores on their end-of-course exams, including at least four points in English, four points in math and six points across science and social studies to become eligible for a diploma.

- 5 – Advanced,
- 4 – Accelerated
- 3 – Proficient
- 2 – Basic
- 1 – Limited

Group tests (i.e., MAP) are given to students to monitor progress and determine educational mastery levels. These tests help the staff determine instructional needs.

Classroom tests are given to assess student progress and assign grades. These are selected or prepared by teachers to assess student achievement on specific objectives.

Career and interest surveys may be given to identify particular areas of student interests or talent. These are often given by the guidance staff.

College entrance testing information can be obtained from the Guidance Office.

PUBLIC SCHOOL CHOICE OPTIONS

Parents/guardians of students enrolled in a Title I school in the District the first year following the building's identification as being in "School Improvement" have the right to transfer their children to another school in the District, provided there is a school that provides instruction at the students' grade level(s) and such school has not been identified as being in the process of school improvement, corrective action, or restructuring. However, if there is not another school in the District offering instruction at the students' grade level(s) that has not been identified as needing improvement, the Superintendent will contact neighboring districts and request that they permit students to transfer to a school in one of those districts. Supplemental Education Services (SES) will also be offered to students in any school no later than the first year following the building's identification as being in "School Improvement", regardless of whether a transfer option is available.

Additionally, if a school within the District has been designated as "persistently dangerous" as defined by State law, students have the right to transfer to another "safe" school in the District. If there is not another "safe" school in the District providing instruction at the students' grade level(s), the Superintendent shall contact neighboring districts and request that they permit students to transfer to a school in one of those districts. Further, if a student is a victim of a violent crime on school property, he/she also has the right to transfer to another school in the District. If there is not another school in the District providing instruction at the student's grade level, the Superintendent shall contact neighboring districts and request that they permit that student to transfer to a school in one of those districts providing instruction at the student's grade level.

SECTION III - STUDENT ACTIVITIES
SCHOOL-SPONSORED ATHLETICS, CLUBS AND ACTIVITIES

Madison High School provides students the opportunity to broaden their learning through curricular-related activities. A curricular-related activity may be taken for credit, required for a particular course, and/or contain school subject matter.

The Board authorizes the following student groups that are sponsored by a staff member.

Art Club	Choir(s)	Soccer
Band(s)	Cross Country	- Boys and Girls
Baseball	- Boys and Girls	Softball
- JV and Varsity	Football	- JV and Varsity
Basketball	- JV and Varsity	Thespians
- Freshmen Boys	Golf	Track
- Boys and Girls JV	Key Club	- Boys and Girls
- Boys and Girls Varsity	Literary Arts Magazine	Volleyball
Cheerleading	National Honor Society	- Girls JV and Varsity
- Competition	Science Club	Wrestling
- Freshmen Basketball	Spanish Club	Yearbook
- JV Basketball	Student Council	
- JV Football	Swimming	
- Varsity Basketball	Tennis	
- Varsity Football	- Boys and Girls	

Extra-curricular activities do not reflect the School curriculum, but are made available to students to allow them to pursue additional worthwhile activities such as recreational sports, drama, and the like.

All students are permitted to participate in the activities of their choosing, as long as they meet the eligibility requirements. Participation in these activities is a privilege and not a right, and students may be prohibited from all or part of their participation in such activities by authorized school personnel without further notice, hearing and/or appeal rights in accordance with Board Policy 5610.05.

Pay to participate fees are \$50.00 per activity/sport, \$100.00 cap per student and \$200.00 cap per family. Sponsors will notify you if this pertains to your activity.

NON-SCHOOL-SPONSORED CLUBS AND ACTIVITIES

Non-school-sponsored student groups may meet in the school building during non-instructional hours. The application for permission to use school facilities can be obtained from the Principal. The applicant must verify that the activity is being initiated by students, that attendance is voluntary, that no school staff person is actively involved in the event, that the event will not interfere with school activities, and that non-school persons do not play a regular role in the meeting. All school rules relating to student conduct and equal opportunity to participate apply to such activities.

Membership in any fraternity, sorority, or other secret society as prescribed by law is not permitted. All groups must comply with School rules and must provide equal opportunity to participate.

No non-district-sponsored organization may use the name of the school or school mascot on any materials or information.

ATHLETICS

Madison High School provides a variety of athletic activities in which students may participate provided they meet eligibility requirements established by the Board and by the Ohio High School Athletic Association (OHSAA). Participation in these activities is a privilege and not a right, and students may be prohibited from all or part of their participation in such activities by authorized school personnel without further notice, hearing and/or appeal rights in accordance with Board Policy 5610.05.

Pay to participate fees are \$50.00 per activity/sport, \$100.00 cap per student and \$200.00 cap per family.

ACADEMIC ELIGIBILITY

Athletic eligibility will be determined at each mid-term and at the end of a term. Students would lose or keep eligibility at each reporting period. In order to gain eligibility, a student must have a 1.5 GPA and have passed/earned the equivalent of 5 credits. Eligibility begins and/or ends on the 5th school day of the following reporting period.

STUDENT EMPLOYMENT

It is recommended that students not take jobs outside of school that could interfere with their success in school. If a student elects to maintain a job in addition to going to school, he/she must first contact his/her counselor to discuss any legal requirements and to obtain any required documents.

STUDENT ATTENDANCE AT SCHOOL EVENTS

Students are encouraged to attend as many after school events as possible, without interfering with their school work and home activities. Enthusiastic spectators help to build school spirit and encourage those students participating in the event.

It is strongly advised that students attending evening events as nonparticipants be accompanied by a parent or adult chaperone. The Board is not responsible for supervising unaccompanied students nor will it be responsible for students who arrive without an adult chaperone.

SECTION IV - STUDENT CONDUCT

ATTENDANCE

School Attendance Policy

Regular attendance is a significant student responsibility at all grade levels. Many studies correlate regular attendance with success in school. Regular attendance means that the academic learning process is not interrupted, less time is spent on make-up assignments, and students benefit from participation and interaction with others in class. Many important lessons are learned through active participation in classroom and other school activities that cannot be replaced by individual study.

Establishing a pattern of good attendance will benefit the student in school and in the workplace. Attendance is important in the development of a high quality work ethic, which will be a significant factor in a student's success with future employers. One of the most important work habits that employers look for in hiring and promoting a person is his/her dependability in coming to work every day on time. This is a habit the School wants to help students develop as early as possible.

Truancy

Unexcused absence from school (truancy) is not acceptable. A student will be considered habitually truant if the student is absent without a legitimate excuse for thirty (30) or more consecutive hours, for forty-two (42) or more hours in 1 month, or for seventy-two (72) or more hours in 1 school year.

If a student is habitually and the student's parent fails to cause the student's attendance, a complaint will be filed with the Judge of the Juvenile Court in compliance with State law and Board Policy 5200. Habitual truancy can also result in:

Excused Absences

Students may be excused from school for one or more of the following reasons:

1. Personal Illness
2. Illness in the Family
3. Death of a Relative
4. Quarantine of the Home
5. Work at home due to the absence of parents or guardians
6. Religious Reasons
7. Emergency reasons that must be considered to have good and sufficient cause for the absence. (Court appearance, college visit, family vacation, etc.) A student is considered truant if he or she is absent or tardy from school without a legitimate excuse.

www.graduateserviceinc.com

2020-2021



Meeting Type	Date	Time
Senior Meeting	August 21	11:00 AM
Ring Information	August 21	Connect
Senior Parent Night	September 1	4:00 – 7:00 pm
Ring Parent Night	September 1	4:00-7:00 pm
Senior Order/Ring Order	September 2	Lunch
Ring Delivery	December 2	Lunch
Announcement Delivery	February 11	Lunch
Cap & Gown Delivery	April 23	Lunch